

**STATE OF SOUTH CAROLINA  
COUNTY OF BERKELEY**

**PROBATE COURT**

**IN THE MATTER OF**

**CASE NUMBER**

**APPLICATION/PETITION FOR APPOINTMENT OF SPECIAL ADMINISTRATOR**

Applicant/Petitioner: \_\_\_\_\_

1. Nature of interest of undersigned:

2. ☐ Informal Proceeding  
Appointment of a special administrator is requested  
☐ to protect the estate prior to the appointment of a general Personal Representative.  
☐ because of the termination by death or disability of \_\_\_\_\_, the previously appointed Personal Representative.

- ☐ Formal Proceeding  
Appointment of a special administrator is requested to preserve the estate and to secure the estate's proper administration.

3. Explanation:

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (O): \_\_\_\_\_

(H): \_\_\_\_\_

Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone:(803) \_\_\_\_\_

Case Number: \_\_\_\_\_

---

**ORDER FOR HEARING**

**IT IS HEREBY ORDERED** that a hearing on this matter be set for:

DATE:

TIME:

PLACE:

Pursuant to SCPC Section 1-401, the petitioner is ordered to give notice of this hearing to all interested persons at least twenty (20) days prior to the hearing date.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Francis M. Kirk  
Probate Court Judge

---

**ORDER OF APPOINTMENT**

**IT IS HEREBY ORDERED** that the above application for appointment of Special Administrator in the above estate be ☐ GRANTED ☐ DENIED as follows:

**RESTRICTIONS:**

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Francis M. Kirk  
Probate Court Judge

---

**QUALIFICATION AND STATEMENT OF ACCEPTANCE**

I accept the appointment and agree to perform the duties and discharge the trust of the office of Special Administrator/Personal Representative of the estate of \_\_\_\_\_.

SWORN to before me this \_\_\_\_\_

day of \_\_\_\_\_, \_\_\_\_\_.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (O): \_\_\_\_\_

(H): \_\_\_\_\_

\_\_\_\_\_  
Notary Public for South Carolina  
My Commission Expires: \_\_\_\_\_